

MILLVILLE BORO  
MINUTES

Date: March 20, 2012  
Time of meeting: 7:00 p.m.  
Place of meeting: Boro Hall

The stated meeting of the Millville Boro Council was called to order by President Bower at 7:00 p.m. Also attending the meeting were Council Members Marvin Fisk, Jeff Reese, Charlie Hartzel, Jen Rine, John McDonald, Vice-President John Henrie and Mayor Jerre Wright.

Employees in attendance: Secretary Lutcavage, Superintendent Kitchen, and Chief Stout

Officiating in Prayer: Dick Leonard

Guests in Attendance: Christine Witmier, Tina Watts – LFCT Pool

The minutes of the regular meeting held February 21, 2012 were accepted and approved. The Treasurer's Report that includes the check register and the Profit and Loss Reports were accepted and approved.

Zoning Officer – Had Billski up to Precision Printer – No report yet. Swishers trailer – supposedly in process of tearing down, will keep an eye on it.

Safety Committee - Issues with part time office Jen Goss. Committee requesting her resignation or termination. Amendment to be made to the July 2011 minutes to notate the 2 employees that were hired Josh Moyer and Bradley Harvey. Minutes show employees were hired but names were not listed. New employees working out well one new employee out 6-8 weeks with leg injury.

Emergency Management – Discussed emergency generator for Borough Building. We have a generator it just needs to be hooked up. Cost to have it hooked up \$1500 - \$1800. Cost would most likely be split between borough and township since it would be used by the EMA.

Motion by Marvin Fisk 2<sup>nd</sup> by John McDonald – motion carried

**Motion:** Approve the resolution for the Emergency Operations Plan and the Hazard Mitigation Plan

Motion by Jeff Reese 2<sup>nd</sup> by John Henrie – motion carried

**Motion:** To have the generator hooked up at a cost of \$1500-\$1800

Street Committee – Columbia Village having the property surveyed then checking with owners and lenders to get the approval to turn it over to the Boro. Spoke with Verizon, Rob to call them back and go over the details for moving their poles. John Henrie was out looking at the streets- Manholes, storm drains and potholes on Post Office Alley, manhole on 4<sup>th</sup>. Chestnut between 3<sup>rd</sup> and just past Walnut St cracked. Have Greg Dibble come out to look at Chestnut Street. Will do it in 2 bids 1) Chestnut 3<sup>rd</sup> to Main and 2) Chestnut Main to just past Walnut. Also have him look at Sunnyview and give recommendations – asphalt cracked

Municipal Authority – Jeff Hill still looking at the ordinance for the tapping fees. Invite the DEP to the May meeting to give Source Water Protection presentation to the Council.

Sewer/Water Committee - Discussion on charges for White Pines and the amended agreement for White Pines. Charlie suggested that we make a list of things we can charge for so that nothing falls thru the cracks.

Motion by John Henrie 2<sup>nd</sup> by Jeff Reese – Motion Carried – Opposed by Marvin Fisk, John McDonald and Roy Bower

**Motion:** To accept and sign the Third Amendment of the Landfill Leachate Treatment Agreement

Jeff sent a list of changes Pine Township wants made to the agreement. Marvin and Skip to meet with Jeff on April 5<sup>th</sup> to go over it. If anyone has any questions or comments get them to Skip or Marvin before then.

Annual Drinking Water Quality Report will go out with the 1<sup>st</sup> Quarter Sewer/Water bills, also posted on web site.

Personnel – Will start looking for PT person in June if no one is hired by September 1<sup>st</sup> they will start looking for a FT person. Committee will meet in one week to see what direction to take, any questions or comments get them to the committee before they meet.

Pool Commission – Tabled items 4 & 5 regarding the workers comp insurance and payroll. Skip to talk to Jeff Hill and Tina to try to speak to Barry Lewis regarding the expired agreement between the borough/townships and the pool commission. There water bill has been paid in full.

Motion by Charlie Hartzel 2<sup>nd</sup> by John McDonald – motion carried – opposed by Marvin Fisk  
**Motion:** To give the \$12,500 for pool repairs nothing attached.

Motion by John Henrie 2<sup>nd</sup> by Jeff Reese – Motion Carried – Opposed by Marvin Fisk  
**Motion:** Take out a 5 year loan for the \$12,500 at an interest rate of 1.95% fixed

Motion by John Henrie 2<sup>nd</sup> by Jeff Reese – motion carried  
**Motion:** To add 2 buildings at the pool to the Boroughs Property & Liability Insurance

Secretary's Report – Audit is complete – only issue is from exit audit done when V. Moyer left. Petty cash short \$169.87 believed to be missing receipts/poor recording keeping. There will only be \$50 kept in petty cash and is only to be used for making change for people paying S/W bills with cash. Petty cash is reported on monthly financial reports.

LST Tax Collector for 2012 will remain Berkheimer notice was not sent in September of 2011 notifying Berkheimer that we would not be using them. Notice to be sent now informing them we will be switching to Central Tax starting in 2013. New agreement will have to be signed with Central Tax.

COG equipment show May 16<sup>th</sup> in Hughesville. Website has been updated. Anyone who wants to add events to the calendar can contact me, a note being added to the newsletter letting people know this. Verizon annual agreement expires 04/24/12 will auto renew unless cancelled.

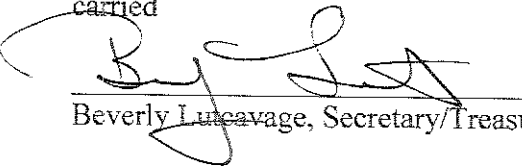
Request to check into accepting credit cards for payment of sewer/water. PRWA promoting Enetpay (Hamer Enterprises). Totally free to the borough a convenience fee will be charged to anyone that uses the system to pay by CC or Electronic Check.

Motion by John McDonald 2<sup>nd</sup> by Jen Rine – motion carried  
**Motion:** To accept Credit Cards and Electronic Checks via Enetpay.

Annual Cleanup day will be Saturday April 21, 2012 8am- 12pm – for Millville residents only. Tornado Warning will be sounded at 10am. Notice added to the Website, placed in the paper and in the newsletter.

Charlie suggested the council think about signs letting people know where things are located in the boro. Will discuss at next meeting.

Time of Adjournment: at 8:49p.m. a motion was made to adjourn by Jen Rine - Motion carried

  
Beverly Luceavage, Secretary/Treasurer